**ATTACHMENT 2**

**CONFLICT OF INTEREST ACKNOWLEDGMENT AND DISCLOSURE**

Arkansas Development Finance Authority has adopted the following conflict of interest policy:

1. No person who is an employee, agent or officer of ADFA, during their tenure or for one (1) year thereafter, may engage in the following:

 Self-dealings to get a development funded and completed.

 Gaining a financial interest or benefit from the participant development.

 Gaining a financial interest in a contract, subcontract or agreement.

2. No officer or employee of ADFA may occupy a participating development unit.

3. It is the policy of ADFA to prohibit the lending of ADFA allocated funds as well as the participation in the Single Family HomeToOwn program to ADFA employees or appointed officials.

4. Further, if any conflict of interest or potential conflict of interest exists as of the date of this transfer request, or a conflict of interest arises thereafter, immediate disclosure by the New Owner to ADFA’s President is required. All ADFA employees, agents, officers, elected/appointed officials, must disclose any and all conflicts of interest to ADFA’s President.

As Enter here [Title] of Enter here [New Owner[[1]](#footnote-1)], I have no knowledge of an actual or potential conflict of interest and if a conflict of interest, or potential conflict of interest, becomes known to me, I will disclose it immediately to ADFA’s President.

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name: Enter here

Title: Enter here

Date: Enter here

STATE OF Enter here

COUNTY OF Enter here

 On this day before me, a Notary Public, duly commissioned, qualified and acting, within and for the said County and State, appeared in person the within named Enter here, to me personally well known, who stated that Enter here is the Enter here of Enter here, the Enter here of Enter here, and is duly authorized in such capacity to execute the foregoing instrument for and in the name of Enter here, and further stated and acknowledged that Enter here had so signed, executed and delivered said foregoing instrument for the consideration, uses and purposes therein mentioned and set forth.

 IN WITNESS WHEREOF, I have hereunto set my hand and official seal on this Enter here day of Enter here, Enter here.

 \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Notary Public

My commission expires: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Use this introductory clause to explain the interest the Individual has in the New Owner. [↑](#footnote-ref-1)